

BOARD OF SCHOOL DIRECTORS

WORK SESSION
Tuesday, March 12, 2019
7:00 PM

MINUTES

Call to Order

President Patricia Ann Shaw called the meeting to order at 7:00 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Ms. Pauchnik, Mr. Raso and Ms. Shaw. Also present were Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Business Manager; Mr. Michael Brungo, Solicitor;

Dr. William P. Stropkaj, Superintendent and Mrs. Maureen S. Myers, Board Secretary/Recording Secretary was absent.

Public Comment

PUBLIC COMMENT

David Rauthe
Jon Herman

Re: Western PA Odyssey of the Mind Competition

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of February 12, 2019 and the Business/Legislative Minutes of February 19, 2019.

For Information Only

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
- II. SHASDA Report *Mr. Santo Raso*

- Dr. Varley and Mr. Raso will be attending a SHASDA Event on Thursday, March 14th at Baldwin High School.

III. PSBA/Legislative Report

Mrs. Theresa Lydon

- Mrs. Lydon reported on a recent event she attended in regard to Safe2Say and Security.

IV. News from the Boroughs

- Mr. Raso reported on different items with regards to Castle Shannon.

EXECUTIVE SESSION

Executive Session was held prior to this evenings Work Session to discuss personnel matters.

VI. UPDATED BOARD COMMITTEES 2019

- Activities/Athletics * Ms. Pauchnik, Mr. Brownlee, Mr. LaPorte, Ms. Lindsey
 - Budget and Finance * Ms. Lindsey, Mr. Brownlee, Mrs. Lydon
 - Buildings, Grounds, & Transportation * Mr. Cesario, Mr. Brownlee, Mr. Raso, Ms. Shaw
 - Communications * Ms. Crowell, Mr. LaPorte, Ms. Pauchnik, Mr. Raso
 - Education * Mrs. Lydon, Ms. Crowell, Ms. Lindsey
 - Personnel * Ms. Shaw, * Mr. Cesario, Ms. Crowell, Mrs. Lydon
 - Policy * Ms. Shaw, Mr. Cesario
- * **Denotes Chairperson(s)**

SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

I. SECOND READING POLICY 217: GRADUATION REQUIREMENTS

Executive Session

Updated Board Committees 2019

Superintendent’s Report

Second Reading Po. 217

It is recommended that the Board approve the SECOND READING of Policy 217: *Graduation Requirements*.

Second Reading Po. 233

II. SECOND READING POLICY 233: SUSPENSION AND EXPULSION

It is recommended that the Board approve the SECOND READING of Policy 233: *Suspension and Expulsion*.

First Reading Po. 210

III. FIRST READING POLICY 210: MEDICATIONS

It is recommended that the Board approve the FIRST READING of Policy 210: *Medications*.

First Reading Po. 234

IV. FIRST READING POLICY 234: PREGNANT STUDENTS

It is recommended that the Board approve the FIRST READING of Policy 234: *Pregnant Students*.

First Reading Po. 235

V. FIRST READING POLICY 235: STUDENT RIGHTS AND RESPONSIBILITIES

It is recommended that the Board approve the FIRST READING of Policy 235: *Student Rights and Responsibilities*.

First Reading Po. 235.1

VI. FIRST READING POLICY 235.1: SURVEYS

It is recommended that the Board approve the FIRST READING of Policy 235.1: *Surveys*.

First Reading Po. 249

VII. FIRST READING POLICY 249: STUDENT RECRUITMENT

It is recommended that the Board approve the FIRST READING of Policy 249: *Student Recruitment*.

First Reading Po. 806

VIII. FIRST READING POLICY 806: CHILD ABUSE

It is recommended that the Board approve the FIRST READING of Policy 806: *Child Abuse*.

Professional Development

IX. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Ms. Kaitlyn Caron	PMEA Annual Conference	\$948.00
Ms. Kerry Karapandi	David L. Lawrence Convention Center	(total for both)
	Pittsburgh, PA 15222	
	April 3-7, 2019	

For Information Only

This cost is to be paid from Title IV funds.

Education Report

EDUCATION REPORT – Mrs. Theresa Lydon

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Duquesne Univ. School of Sciences Agreement

I. DUQUESNE UNIVERSITY SCHOOL OF HEALTH SCIENCES AGREEMENT

It is recommend that the Board approve the Agreement between Duquesne University School of Health Sciences and the Keystone Oaks School District to be a Placement Site for students in the University’s Speech-Language Pathology Master’s program.

Adelphoi Education Inc. Agreement

II. ADELPHOI EDUCATION INC. AGREEMENT

It is recommend that the Board approve the Agreement between Adelphoi Education, Inc. and the Keystone Oaks School District to provide certain educational services on behalf of the district.

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

AIU Adoption of Policies, Procedures 2019/2020

I. ALLEGHENY INTERMEDIATE UNIT: NOTICE OF ADOPTION OF POLICIES, PROCEDURES & USE OF FUNDS FOR 2019/2020

The Administration recommends that the Board approve the Allegheny Intermediate Unit’s Notice of Adoption of Policies, Procedures and Use of Funds for the 2019/2020 school year in compliance with the federal requirements of 34 CFR PART 300.

IDEA – Part B: Use of Funds Agreement 2019/2020

II. IDEA – PART B: USE OF FUNDS AGREEMENT 2019/2020

The Administration recommends that the Board approve the sub-grant agreement for Implementation of Individuals with Disabilities Act – Part B, by and between the Allegheny Intermediate Unit and the Keystone Oaks School District, effective July 1, 2019 through June 30, 2020.

Personnel Report

PERSONNEL REPORT – Ms. Patricia A. Shaw & Mr. Matthew Cesario

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Resignation

I. RESIGNATION

The Administration recommends that the Board accept the following resignations:

Kara Biroscak

Autistic Support – Dormont Elementary
Effective: March 5, 2019

Raven Nagy

Paraprofessional – Dormont Elementary
Effective: February 22, 2019

Kathleen Snape

Secretary – High School
Effective: March 18, 2019

Motion to Amend

II. MOTION TO AMEND

It is recommended that the Board amend the motion taken on the baseball stipends and positions that were approved at the Business/Legislative Meeting on February 19, 2019.

Approval of Athletic Positions and Stipends

III. APPROVAL OF ATHLETIC POSITIONS AND STIPENDS

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve the following spring sports, coaches, and stipends for the 2018/2019 school year as amended:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Baseball	Head Coach	Nicholas Kamberis	\$4,750.00
	Asst. Varsity	Kenneth Hustava	\$4,200.00
	JV	Jacob Rady	\$2,850.00
	JV	John McCarthy	\$2,850.00

Post Season Coaching Stipends

IV. POST SEASON COACHING STIPENDS

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve payment of \$50 per week to the following individuals for coaching in the post season:

<u>Sport</u>	<u>Coach</u>	<u>Stipend</u>
Basketball - Boys	Corey Bellovich	\$ 50.00 (1 week)
	Phil McGivney	\$150.00 (3 weeks)
	Jason Overhand	\$ 50.00 (1 week)

Basketball - Girls	Richard Ian Barrett	\$150.00 (3 weeks)
	Ron Muszynski	\$150.00 (3 weeks)
	Belma Nurik	\$150.00 (3 weeks)
Swimming and Diving	Jeff DiGiacomo	\$150.00 (3 weeks)
	Madeline Morris	\$150.00 (3 weeks)
Wrestling	Andrew Bell	\$150.00 (3 weeks)
	John Cerminara	\$150.00 (3 weeks)
	Al Harris	\$150.00 (3 weeks)
	Joe Kazalas	\$150.00 (3 weeks)
	Mike Kazalas	\$150.00 (3 weeks)

Leave of Absence

V. LEAVE OF ABSENCE

It is recommended that the Board approve the following individuals for Family and Medical Leave:

D.K. – Effective March 20, 2019 until June 6, 2019

H.P. – Effective January 16, 2019

W.S. – Effective March 7, 2019

Finance Report

FINANCE REPORT – Ms. Raeann Lindsey

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH FEBRUARY 28, 2019

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- A. General Fund as of February 28, 2019 (Check No. 58891-59096) \$905,759.47
- B. Risk Management as of February 28, 2019 (None) \$0.00
- C. Food Service Fund as of February 28, 2019 (Check No. 9148-9149) \$12,423.86
- D. Athletics as of February 28, 2019 (Check No. 2103-2108) \$10,639.08
- E. Capital Reserve as of February 28, 2019 (None) \$0.00
- F. Compensated Absences Fund as of February 28, 2019 (None) \$0.00
- G. OPEB Fund as of February 28, 2019 (None) \$0.00

TOTAL \$928,822.41

**AIU 2019/2020 Program
of Services Budget**

**II. ALLEGHENY INTERMEDIATE UNIT 2019/2020 PROGRAM OF SERVICES
BUDGET – FINANCE DIVISION**

The Administration recommends that the Board approve the proposed 2019/2020 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,144,656.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,811,545. The Keystone Oaks School District contribution to the Program of Services Budget is estimated to be \$38,011 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2018 – 2019 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2018-2019 BUDGET TOTAL	2018-2019 8 MONTH FEBRUARY/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,014,864	\$ 28,539,781	\$ (1,475,083)
7000	State Revenue Sources	\$ 12,065,343	\$ 6,101,025	\$ (5,964,318)
8000	Federal Revenue Sources	\$ 849,422	\$ 508,653	\$ (340,769)
Total Revenue		\$ 42,929,629	\$ 35,149,459	\$ (7,780,170)
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 16,783,162	\$ 8,642,320	\$ 8,140,842
200	Benefits	\$ 10,702,403	\$ 5,633,806	\$ 5,068,597
300	Professional/Technical Services	\$ 1,574,811	\$ 894,862	\$ 679,949
400	Property Services	\$ 1,079,511	\$ 724,573	\$ 354,938
500	Other Services	\$ 5,225,206	\$ 3,401,576	\$ 1,823,630
600	Supplies/Books	\$ 1,417,523	\$ 1,121,618	\$ 295,905
700	Equipment/Property	\$ 530,282	\$ 344,391	\$ 185,891
800	Other Objects	\$ 641,126	\$ 458,181	\$ 182,945
900	Other Financial Uses	\$ 4,975,605	\$ 4,025,108	\$ 950,497
Total Expenditures		\$ 42,929,629	\$ 25,246,435	\$ 17,683,194
Revenues exceeding Expenditures		\$ -	\$ 9,903,024	\$ 9,903,024
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF FEBRUARY 28, 2019

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 2/1/2019	\$ 85,122.97	\$ 85,226.34
Deposits	\$ 1,434.59	\$ 2,295.57
Subtotal	\$ 86,557.56	\$ 87,521.91
Expenditures	\$ 2,741.23	\$ 4,430.00
Cash Balance - 2/28/2019	\$ 83,816.33	\$ 83,091.91

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF FEBRUARY 28, 2019

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,800,000
PAYROLL (pass-thru account)	\$ 8,570
FNB SWEEP ACCOUNT	\$ 874,404
ATHLETIC ACCOUNT	\$ 83,092
PLGIT	\$ 9,893,737
FNB Money Market	\$ 592,875
PSDLAF	\$ 159,209
INVEST PROGRAM	\$ 176,797
	<u><u>\$ 13,588,684</u></u>
CAFETERIA FUND	
FNB BANK	\$ 297,116
PLGIT	\$ 317,249
	<u><u>\$ 614,365</u></u>
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 509,369
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18	\$ 782
	<u><u>\$ 510,151</u></u>
RISK MANAGEMENT / TAX REFUNDS	
FNB BANK	<u><u>\$ 501,692</u></u>
OTHER POST-EMPLOYMENT BENEFITS FUND	
FNB BANK	<u><u>\$ 1,934,854</u></u>
COMPENSATED ABSENCES FUND	
FNB BANK	<u><u>\$ 419,380</u></u>
GRAND TOTAL	<u><u>\$ 17,569,126</u></u>

Transportation Report

TRANSPORTATION REPORT – Mr. Matthew Cesario

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**Special Education
Transportation**

I. SPECIAL EDUCATION TRANSPORTATION

It is recommended that the Board approve the three year contract with **Matthews Bus Company** for special education transportation and Act 372.

For Information Only

The total cost for the three years are the following:

- Year 1 (2019-2020) - \$1,025,638
- Year 2 (2020-2021) - \$1,051,260
- Year 3 (2021-2022) - \$1,077,559

**Activities & Athletics
Report**

ACTIVITIES & ATHLETICS REPORT – Ms. Kristen Pauchnik

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**2019/2020 Fall Athletic
Bids**

I. 2019/2020 FALL ATHLETIC BIDS

It is recommended that the Board approve the **Fall Athletic Bids** for the 2019/2020 school year in the amount of \$67,537.67 to the following companies:

B & R Pools	\$6,000.00
Century Sports Inc.	\$57,244.17
L.L. Terry Kenneweg	\$1,198.50
The Fitness Doctor	\$3,095.00

Technology Report

TECHNOLOGY REPORT

The following action items will be considered at the March 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**Purchase of New
Teacher Laptops**

I. PURCHASE OF NEW TEACHER LAPTOPS

It is recommended that the Board approve the purchase of 150 new teacher laptops, to replace current older inventory, at a cost not to exceed \$142,050.00.

Public Comment

PUBLIC COMMENT - None

Adjournment

ADJOURNMENT

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the meeting was adjourned at 7:27 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Interim Board Secretary